

We're sad to see you go...
But before you leave, there's
a few final things to do
before the big moving day.

Right now...



Give 4 full weeks notice to let us know you're leaving by:

- Calling the Lettings Team on 01992 453700
- Letting us know via the myB3Living app
- Posting or delivering a letter by hand at Scania House
- Sending an email to lettings@b3living.org.uk.



Check your balance on your rent account to make sure it'll cover up to the last date of your tenancy - contact Income if you need help working out how much you owe.



Make sure any repairs which are B3Living's responsibility have been reported and anything Mike Price has asked to be fixed is complete.

On the day...



Check your rent account is clear - should be £0 on the day you return the key. Be aware if you've stopped your direct debit.



Take note of your meter readings.



To avoid additional charges, make sure your property is completely empty (including sheds / storage cupboards etc.)



In the meantime...



Await for your home inspection appointment to go through the 'good condition' checklist.



Contact the utility suppliers to let them know you're moving.



If you have a landline, contact your telephone company and arrange disconnection - don't forget about TV licensing, the DVLA and internet providers.



Tell the council and water authority to end any liability for council tax and water rates.



If you get housing benefits, let the council housing benefit department know so that payments are stopped.



Tell your doctor, optician, hospital and your employer of your change of address.



Arrange for your post to be re-directed. You can do this at the Post Office or online at www.royalmail.com/personal/receiving-mail/redirection.



Cancel any regular deliveries (e.g. milk or newspapers) and change your address on any online accounts you have with them.



Tell your bank or building society so that any direct debits or standing orders can be changed to suit your new address.



Book a removal company, hire a van or arrange for your friends to help you with the move.

Make sure you return all keys and fobs, including to sheds, back doors, windows, entry fobs and gas meter cards (if applicable) by noon.

Please note: If you don't return, you may continue to be charged for two properties.

Do you have unwanted belongings?



Take a look over on our website to see different options for disposing of old furniture and large items in your area. Scan the QR code or visit:

www.b3living.org.uk/tenants/your-home/bins-and-rubbish/



Getting organised...



- Booking a few extra days off work (if applicable) to give you some extra time to unpack.
- Deciding what to do with children or pets on moving day.
- Making sure you label all your packing boxes to make things easier when unpacking.
- If you have a friend/family member helping you move, make sure they're around on the day.

Use our moving day survival kit below to help prepare those few home comforts you might need easy access to the day you get to your new home.

Moving day Survival kit

For the kitchen... For the bathroom... General...



Questions?

- Call our Lettings Team on 01992 453 700.
- Email: lettings@b3living.org.uk.
- Talk to us on live chat - www.b3living.org.uk.
Mon-Fri 9am-5pm.

We hope you enjoyed your home and we wish you all the best in the future.

